



STAFFORDSHIRE
HEALTH AND WELLBEING BOARD

FORWARD PLAN – November 2016

This document sets out the Forward Plan for the Staffordshire Health and Wellbeing Board.

Health and Wellbeing Boards were established through the Health and Social Care Act 2012. They were set up to bring together key partners across the NHS, public health, adult social care and children's services, including elected representatives and Local Healthwatch to lead the agenda for health and wellbeing within an area. The Board has a duty to assess the needs of the area through a Joint Strategic Needs Assessment and from that develop a clear strategy for addressing those needs – a Joint Health and Wellbeing Strategy. The Board met in shadow form before taking on its formal status from April 2013.

The Forward Plan is a working document and if an issue of importance is identified at any point throughout the year that should be discussed as a priority this item will be included.

Councillor Councillor Alan White and Dr Charles Pidsley
Co- Chairs

If you would like to know more about our work programme, please get in touch on 01785 278422

Date of meeting	Item	Details	Outcome
<i>10 November</i> WORKSHOP SESSION	Educate and inform around contents of STP	TBC – Penny Harris to attend Invitations to all Borough/District holders of Hof H, Police & Crime Commissioner	
8 December PUBLIC BOARD MEETING	FOR INFORMATION: Annual report of Staffordshire and Stoke on Trent Adult Safeguarding Partnership 2015/16 Report Author: John Wood Lead Board Member: Alan White	The Annual Report 2014/15 was presented to the Board for information in December 2015.	
	FOR INFORMATION: Annual reports of Staffordshire Safeguarding Children Board 2014/15 and 2015/16 Report Author: John Wood Lead Board Member: Mark Sutton	Deferred from 9 June Public Board – The Annual Report of Staffordshire Safeguarding Children Board would be presented in December 2016 Not available till “mid” December – defer till March?	
	For discussion & action: CQC safeguarding inspection of Staffordshire Health Services Report Author: Lead Board Member: Helen Riley	TBC – Helen to advise at Chairs meeting 16 Nov	
	Health and Wellbeing Board Annual Report and Plan for 2016/17 Report Author: tbc Lead Board Member:	A progress against the Board’s key duties was presented in September 2015. Available on Mod Gov	
	Health and Wellbeing Board Intelligence Group Update Report Author: Kate Waterhouse Lead Board Member:	In late 2014, the Health and Wellbeing Board agreed the establishment of a Health and Wellbeing Board Intelligence Group. The Board had sight of the progress of business for 2015/16 in September 2015 and has quarterly updates on outcomes and performance. Update of Children’s JSNA	Virtual
	FOR DISCUSSION: Communications Strategy Report Author Lead Board Member	September 2016 Public Board - members noted the importance of an effective communications strategy and asked that this be included for debate at the next Board meeting	
	Update on the work of Staffordshire Families Strategic Partnership Board Report Author: Lead Board Member: Helen Riley	Deferred from 8 September Public Board On ModGov	
	Story of Staffordshire Report Author: Lead Board Member: Richard Harling	Refer Board Members to Report – HWBB website	Virtual

Date of meeting	Item	Details	Outcome
	Pharmaceutical Needs Assessment Report Author: Lead Board Member: Richard Harling	Refer board members to PNA – HWBB website	Virtual
	Burton Hospital Collaboration with Royal Derby Hospital Report Author: Lead Board Member:	Request / offer from Louise Thompson to speak at HWBB	
	HWBB Annual Report	Outline available	
	HWBB Moving Forward & Public Debates update	Update from previous meeting & outline of emerging plans	
<i>12 January 2017 WORKSHOP SESSION</i>	<i>Discussion topic TBC</i>		
<i>16 February 2017 WORKSHOP SESSION</i>	<i>Discussion topic TBC</i>		
9 March 2017 PUBLIC BOARD MEETING	Health and Wellbeing Board Intelligence Group Update Report Author: Kate Waterhouse Lead Board Member:		Take this at Board once a year then virtually at other quarters
	Annual Report of the Director Public Health Report Author: Richard Harling Lead Board Member: Richard Harling	Deferred from 8 September Public Board	
	FOR DISCUSSION: Policy, Guidance and support on health issues Report Author Lead Board Member	September 2016 Public Board – members suggested the development of policy, guidance and support on issues such as: alcohol licensing/saturation zones; fast food and hot takeaways as a lever for the reduction of obesity; housing policy with a focus on an ageing population was a priority	
<i>13 April 2017 WORKSHOP SESSION</i>	<i>Discussion topic TBC</i>		
<i>11 May 2017 WORKSHOP SESSION</i>	<i>Discussion topic TBC</i>		

Date of meeting	Item	Details	Outcome
June 2017 PUBLIC BOARD MEETING	An annual report on Personal Health Budgets Report Author: Tina Groom, Personal Health Budget Implementation Manager Lead Board Member: Alan White	An annual report on Personal Health Budgets to update on progress – from June 2016 HWB Public Board Meeting	Virtual
	Health and Wellbeing Board Intelligence Group Update Report Author: Kate Waterhouse Lead Board Member: Richard Harling		Virtual

Board Membership			Calendar and Board Meetings and Workshops (at 3pm and at Rudyard and Trentham Rooms, Staffordshire Place 1 unless otherwise stated)
Role	Member	Substitute Member	
Staffordshire County Council Cabinet Members	CO CHAIR - Alan White – Cabinet Member for Health, Care and Wellbeing Ben Adams – Cabinet Member for Learning and Skills Mark Sutton – Cabinet Member for Children and Young People	David Loades – Cabinet Support Member for Social Care and Wellbeing	
Director for Families and Communities	Helen Riley – Deputy Chief Executive and Director for Families and Communities	Mick Harrison – Head of Care and Interim Head of DASS	<i>10 November 2016</i>
Director for Health and Care	Richard Harling – Director of Health and Care	tbc	8 December 2016
A representative of Healthwatch	Jan Sensier – Chief Executive, Healthwatch Staffordshire	Robin Morrison – Chairman Engaging Communities	<i>12 January 2017</i>
A representative of each relevant Clinical Commissioning Group	Mo Huda – Chair of Cannock Chase CCG Paddy Hannigan – Chair of Stafford and Surrounds CCG John James – Chair of South East Staffs and Seisdon Peninsula CCG CO CHAIR - Charles Pidsley – Chair of East Staffs CCG Alison Bradley - Chair of North Staffs CCG	Andrew Donald – Accountable Officer Andrew Donald Andrew Donald Tony Bruce – Accountable Officer Marcus Warnes – Chief Operating Officer	<i>16 February 2017</i> 9 March 2017 <i>13 April 2017</i>
NHS England	Ken Deacon – Medical Director, Shropshire and Staffordshire Area Team	Fiona Hamill – Locality Director	<i>11 May 2017</i>
Staffordshire’s Health and Wellbeing Board has agreed to the following additional representatives on the Board:			
Role	Member	Substitute	
District and Borough Elected Member representatives	Roger Lees – Deputy Leader South Staffordshire District Council Frank Finlay – Cabinet Member for Environment and Health	Brian Edwards Gareth Jones	
District and Borough Chief Executive	Tony Goodwin – Chief Executive Tamworth Borough Council	Rob Barnes – Director of Housing & Health Tamworth	
Staffordshire Police	Jane Sawyers – Chief Constable	Nick Baker – Deputy Chief Constable	
Staffordshire Fire and Rescue Service	Glynn Luznyj – Director of Prevention and Protection	Jim Bywater	
Together We’re Better - Staffordshire Transformation Programme	Penny Harris – Programme Director	Bill Gowan – Medical Director	